

Leading From Inside

Dennis Lundblad, Presenter

Contract for Seminar Services

1. "Leading From Inside" is to be sponsored by _____, hereinafter referred to as The Sponsor, who will be responsible for paying all fees and reimbursements. The Sponsor agrees to pay the minimum guaranteed fee on the date of the seminar, and the balance within fifteen days of the date of the seminar. The Sponsor agrees to reimburse the Presenter for travel related expenses lodging, meals, fares or mileage at the current IRS rate if the event is held more than sixty miles from Asheville, NC. The Presenter will provide documentation for expenses.

Minimum guaranteed fee: agreed rate x 10 participants : _____

2. The date for the seminar is to be _____. The Sponsor agrees to pay a 25.00, nonrefundable deposit at the time of scheduling.

3. The Sponsor agrees to provide a suitable room in which to hold the seminar. The room should be:

- a. large enough to comfortably accommodate the expected number of participants
- b. properly ventilated with adequate heating and air conditioning
- c. equipped with enough seats for the entire group
- d. equipped with either a projection screen or a light colored, bare wall easily visible to the group
- e. equipped with sufficient electrical outlets to accommodate at least three electrical devices
- f. equipped with adequate lighting for reading and writing and which can be turned on and off easily

4. The Presenter agrees to make every responsible effort to appear at the location with sufficient time to prepare and deliver the seminar. The Sponsor agrees that unforeseen circumstances which delay the Presenter are not sufficient cause to invalidate this contract.

Leading From Inside: Scheduling Contract, cont'd

5. If the Sponsor cancels the seminar within twenty one days of its scheduled date, the minimum guaranteed fee will be due to the presenter on the scheduled date of the seminar. If the Sponsor cancels the seminar within forty two days of its scheduled date, then one half the minimum guaranteed fee will be due on the scheduled date of the seminar. If a Sponsor should postpone the date of an event, the guaranteed minimum fee will be due according to the original scheduled date; the balance will be due within fifteen days of the actual event date.

6. The Sponsor understands that this presentation includes material that may challenge the thinking of participants, and agrees to fulfill the terms of this contract regardless of any opinions which may be expressed during or after the event

Date of this contract: _____

Dennis Lundblad, Presenter

Agent of the Sponsor